



**Request for City Council Committee Action
From the Fire Department**

Date: October 17, 2002
To: Joe Biernat, Chair, Public Safety and Regulatory Services
Referral to: Barb Johnson, Chair, Ways and Means Budget Committee
Paul Ostrow, Chair, City Council

Subject: First Amendment to a Fire Department Contract with Hennepin County Medical Center (HCMC), to provide EMT training for Fire Suppression personnel.

Recommendation: City Council approval and authorization for the Minneapolis Fire Department to renew and amend Agreement No. 017571 with Hennepin County Medical Center, for a period of one year beginning July 1, 2002 and to expire on June 30, 2003. The cost of their services for this time period to be amended to \$72,192 payable from the General Fund, Fire Department Agency, Training and Safety Division (0100-280-2816).

Prepared or Submitted by: Marie Swerdfger, Admin. Analyst II phone: 673-2545.
Approved by: Rocco Forte', Fire Chief Rocco Forte'
Presenters in Committee: Rocco Forte', Fire Chief

Financial Impact (Check those that apply)

☒ No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

- ☐ Action requires an appropriation increase to the Capital Budget
- ☐ Action requires an appropriation increase to the Operating Budget
- ☐ Action provides increased revenue for appropriation increase
- ☐ Action requires use of contingency or reserves
- ☐ Other financial impact (Explain):

☒ Request provided to the Budget Office when provided to the Committee Coordinator

Community Impact (use any categories that apply)

Neighborhood Notification
City Goals
Comprehensive Plan
Zoning Code
Other

Background/Supporting Information Attached:

Hennepin County Medical Center, Emergency Medical Service instructors have provided excellent EMS training to all fire personnel for several years now, and we would like to continue on with their services.

A new contract was initiated with HCMC beginning July of 2001 through June of 2002. This contract agreement allows the City the sole option to extend the Agreement for up to four, one year extensions.

Hennepin County Medical Center has requested to renew the agreement for another year, with the only change being a five percent increase in the current agreement fee. The increase is to cover the increasing cost of living for staff salaries.

Assistant City Attorney Burt Osborne has reviewed the original contract, and has prepared an Amendment to renew this contract for the first time, at the revised rate. Upon City Council approval and authorization, we will be ready to move forward with the amended agreement.

Attached is a copy of the letter requesting renewal from HCMC, and a copy of the proposed amended agreement.

September 10, 2002

Rocco Forte'
Fire Chief
Minneapolis Fire Department
350 South 5th Street – Room 230
Minneapolis, MN 55415-1387

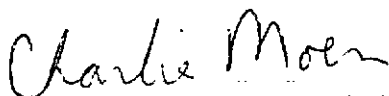
Dear Chief Forte',

I am writing to you to request renewal of our agreement that Hennepin County Medical Center EMS Education will design and conduct EMS training that will ensure Emergency Medical Technician (EMT) recertification of Minneapolis Fire Department personnel, meet the Minnesota EMS Regulatory Board's (EMS RB) continuing education standard, and will be conducted at a designated Minneapolis Fire Department (MFD) training facility during the EMT's duty time.

The only change in the agreement I would request is a five percent increase in the current agreement's fee. The increase is designed to cover the increasing expenses related to increases in cost of living and staff salaries. The fee for the period starting July 1, 2002 and ending June 30, 2003 would be \$72,192.

Our staff enjoy working with your department's staff and look forward to continuing our collaboration into the future. If you have any questions and need any additional information, please contact me.

Sincerely,



Charlie Moen
HCMC EMS Education Manager
(612) 347-2048

**First Amendment to
Contract No. 017571**

THIS AMENDMENT, made and entered into by and between the CITY OF MINNEAPOLIS, a municipal corporation in Hennepin County, State of Minnesota, hereinafter referred to as the "City" and Hennepin County, a government subdivision of the State of Minnesota, by and through its Hennepin County Medical Center (HCMC), hereinafter called the "Contractor".

IT IS GRANTED that certain Agreement made and entered into on December 12, 2001, and bearing Contract No. 017571 between the herein-named parties is hereby amended in accordance with the provisions set forth below:

ARTICLE II. COMPENSATION shall be amended to read:

The City has elected to renew the term of this Agreement pursuant to Article IX, **EFFECTIVE DATE AND TERMINATION** of the Agreement. The renewal term shall be effective beginning July 1, 2002 and shall expire on June 30, 2003. The Contractor shall provide all services under this agreement during the renewal term hereof for a total fee of \$72,192.

The Contractor's fee shall be billed quarterly on October 1st, January 1st, April 1st, and July 1st in equal amounts of \$18,048. When submitting its bill for services, Contractor shall also submit an itemization of the time actually allotted to the various task categories set forth in the Proposal and the hourly rates for each task category. Payment shall be made by them City to the Contractor within thirty (30) days of the receipt of the bill.

Except as herein amended, the terms, conditions and provisions of said Contract No. 017571 shall remain in full force and effect.

The parties being in Agreement, have caused this agreement to be signed as follows:

FOR THE CONTRACTOR:

By: _____

Its _____

DATE: _____

By: _____

Its _____

DATE: _____

By: _____

Its _____

DATE: _____

FOR THE CITY:

By: _____

Its Mayor /Date

By: _____

Its Finance Officer /Date

By: _____

Its Fire Department Head / Date

By: B.T. Ol 10/15/02

Its Asst. City Attorney / Date